Business Central Copilot Features - Pro Training

Course Description

This hands-on course offers a comprehensive overview of Microsoft Copilot within Business Central, empowering participants to integrate AI into their daily workflows for faster decision-making and streamlined operations. Attendees will explore how to use Copilot Chat, Analysis Assist, and other intelligent features to automate routine tasks, generate insights, and enhance productivity across finance, sales, and operations. Through real-time demos, practical activities, and guided exercises, learners will build confidence using AI tools to support data-driven business outcomes.

This course is designed for Business Central users who want to unlock the full potential of AI-powered features in Business Central.

Learning Objectives:

- Understand the role of Copilot and how it integrates with Microsoft 365 Business Central
- Use Copilot Chat to ask questions, summarize records, and complete tasks using natural language
- Leverage Analysis Assist to identify trends, analyze list data, and generate performance insights
- Automate processes like bank reconciliation and sales order creation with AI features
- Generate marketing text, item substitutions, and number series using Copilot's content generation tools

Additional Details:

Format: Virtual delivery for up to 5 users, with session recording provided
Course Level: Beginner to Intermediate
Skills Prerequisites: Familiarity with Business Central navigation. Some exposure to business operations or functional modules (e.g., finance, sales, or inventory) is recommended.
Typical Attendees: This course is ideal for ERP users, Business Central consultants, finance and operations leads, and team members looking to enhance their efficiency using AI features built directly into the Microsoft ecosystem.